

CITY OF TUPELO DEPARTMENT OF DEVELOPMENT SERVICES

Application for a Variance from the
Requirements of the Development Code
<http://tupelodevelopmentservices.com/zoning.aspx>

An application is now made for a variance from the requirements of section _____, of the Tupelo Development Code under the discretionary authority vested in the Board by Chapter 6, Part 1 to allow _____ rather than the required _____.

Address of property for which a Variance is sought: _____

Zoning District: _____

Attached and made a part of this application are the following:

1. A plat or survey of the property, drawn to scale on 8. x 11 inch paper showing dimensions and the location of existing and/or proposed structures.
2. Application fee of \$100.00.

I certify that all the above information is true and correct and that I have received or retained a copy of the application. I understand that if I or my representative does not attend the meeting, the application could be tabled or denied. I further understand that if I am not the property owner, written, notarized permission from the property owner must be submitted to the Planning Committee or the application could be tabled or denied.

Date: _____ Day Phone: _____

Name: _____ Signature: _____

Applicant's
Mailing Address: _____

Email Address: _____

Notes:

1. Submit application three weeks prior to the next Planning Committee meeting which is held on the first Monday of each month. Due to legal requirements no exceptions will be made to this policy
2. Applicant must adequately address the criteria for granting a Variance. Please use the form on the reverse side. You may attach any additional document necessary.
3. Applicant should be present to present the case at the meeting which is held at 6:00 P.M. in the City Hall Council Chambers on the second floor of 71 East Troy Street.

The following is the standard by which variances must be judged. Please review and make comment in support of your application in regard to these criteria.

6.1.5. The Planning Committee shall not grant a variance unless it makes the following findings:

- (a) That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings located in the same zoning district.
- (b) That the literal interpretation and strict enforcement of the provision to be varied would deprive the applicant of rights commonly enjoyed by other properties located in the same zoning district;
- (c) That the special conditions and circumstances do not result from the actions of the applicant; and
- (d) That granting the proposed variance will not confer on the applicant any special privilege that this Ordinance denies to other land, structures or buildings located in the same zoning district.